COURSE OBJECTIVES
To develop communicative skills based on the fundamentals of grammar, vocabulary and conversational expressions. Students will acquire 1) speaking and listening proficiency to carry out simple everyday conversation, 2) reading skills to understand short, simple written materials and 3) writing skills to be able to write short letters, messages and memos using appropriate Hiragana and Katakana scripts and about 87 Chinese characters (30 from J1 & 57 from J2).

TEACHING STAFF
Instructor - Satoko Kobayashi 小林聡子
Office : HSSB #2256
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Teaching Assistant - Matthew Mewhinney マシュー・ムイニー
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CLASS MEETINGS (MONDAY - FRIDAY) at HSSB #???? : 7/4 - 8/22
1) 8:00 - 8:50 [BREAK : 10 MIN.]
2) 9:00 - 9:50 [BREAK : 10 MIN.]
3) 10:00 - 10:50 [BREAK : 10 MIN.]
4) 11:00 - 11:50

REQUIRED TEXTBOOK & WORKBOOK (available at UCSB bookstore)
* 《げんき》(Genki) I & II : An Integrated Course in Elementary Japanese [The Japan Times]
* 《げんき》(Genki) I & II Workbook [The Japan Times]

AUDIO MATERIAL
Audio CDs to accompany Genki are available at:
COURSE REQUIREMENT

Daily class attendance, class participation, practice with audio material, homework (review of the day and preparation for the next day), quizzes, mid-term exam, oral performance, and final exam.

Since this course is intensive, you should come to class WELL-PREPARED.

GARADING

1. Daily class attendance 25%
2. Homework 15%
3. Quizzes (9>10) 15%
4. Mid-Term Exam (1) 15%
5. Oral Interview (1) 10%
6. Final Exam 20%

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<tr>
<th>Grading Scale:</th>
<th>A+</th>
<th>77 ~ 79.9 %</th>
<th>C+</th>
<th>0 ~ 59.9 %</th>
<th>F</th>
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<tr>
<td>97 ~ 100 %</td>
<td>A</td>
<td>73 ~ 76.9 %</td>
<td>C</td>
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<tr>
<td>93 ~ 96.9 %</td>
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<td>70 ~ 72.9 %</td>
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<td>90 ~ 92.9 %</td>
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POLICIES

1. Attendance

- Three late arrivals to class count as one absence
- Your first 4 absences (1 day) would not be counted against your grade if the reason is considered acceptable (i.e. medical reason, etc.). Each additional absence will result in the reduction of 1% from your final grade.
- When you have to be absent from class, please let your teacher know by email or phone in advance. If it is not possible, please let him/her know on the day you have to miss.

In-class:
- No food, chewing gum, or candy is allowed, since speaking and listening are the main activities in the class.
• Please turn off your cell phone before you enter the classroom. If it rings, you will be asked to leave the room immediately.

2. Homework submission
• Leave homework on the instructor’s desk at the BEGINNING of the first CLASS on the day it is due.
• Homework will not be accepted after class.
• NO late submission of homework will be accepted regardless of the reason.
• Please write the homework # on top of each page of each homework assignment. Homework without a HW# will NOT BE GIVEN POINTS.
• Your first two missed homework assignments will not be counted against your grade.

3. Quizzes (9 out of 10 times)
• Your lowest quiz score will be disregarded.
• Make-up quizzed will be given to only those who have legitimate reason and notified the instructor before the next class. Please make sure that you call or e-mail the instructor when you are (were) unable to attend the class before or after the class within a day.

4. Mid-Term Exam (1)
• Make-ups will not be given.

5. Oral interview (1)
• An oral interview will be given on the day designated on the schedule.
• Make-ups will not be given.

6. Final Examination
• The final examination must be taken on the scheduled date and time in the regular classroom. August 22 (Friday) : 9:00~11:00

7. Grade
• This course can be taken for a letter grade only. Neither pass/fail nor incomplete grades will be given. No auditing is allowed.
• A student receiving C- OR LOWER grade CANNOT take Japanese 4.
• PLAGIARISM - Students found plagiarizing and/or cheating will be reported to the Office of Judicial Affairs for investigation. Please refer to Academic Integrity: A Student’s Guide (http://judicialaffairss.sa.ucsb.edu/StudentResources.aspx).