COURSE OBJECTIVES
To develop communicative skills based on the fundamentals of grammar, vocabulary and conversational expressions. Students will acquire 1) speaking and listening proficiency to carry out simple everyday conversation, 2) reading skills to understand short, simple written materials and 3) writing skills to be able to write short letters, messages and memos using appropriate Hiragana and Katakana scripts and about 115 Chinese characters (43 from J1 & 72 from J2).

TEACHING STAFF
Furukawa, Koji 古川宏治 [Lecturer in Japanese]
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Office Hours : Tuesday & Thursday 1:20~2:10
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CLASS MEETINGS (MONDAY - FRIDAY) at HSSB #1228 : 7/14 - 8/1
1) 8:00 - 8:50 [BREAK : 10 MIN.]
2) 9:00 - 9:50 [BREAK : 10 MIN.]
3) 10:00 - 10:50 [BREAK : 10 MIN.]
4) 11:00 - 11:50
*Private Lesson
4) 11:00 - 12:30 (at the assigned time: for 5~10 minutes per person)

REQUIRED TEXTBOOK and WORKBOOK (available at UCSB bookstore)
* げんき (Genki) I : An Integrated Course in Elementary Japanese
  by E. Banno, Y. Ohno, Y. Sakane and C. Shinagawa [The Japan Times]
* げんき (Genki) I Workbook [The Japan Times]

AUDIO MATERIAL
Audio CDs to accompany Genki are available at:
  1. Language Lab, Kerr Hall #2160
  2. Our e-Japanese Web Site:
     http://www.eastasian.ucsb.edu/projects/ejapanese

YOUR RESPONSIBILITIES
You are responsible for:
  ➢ Attending class everyday and actively participating in classroom activities
  ➢ Reading grammar explanations in advance
  ➢ Memorizing and orally practicing vocabulary
  ➢ Reviewing what you have learned
*Since this course is intensive, it is absolutely essential that you come to class WELL-PREPARED.
# GRADING

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Daily class attendance</td>
<td>13%</td>
</tr>
<tr>
<td>Homework</td>
<td>23%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>20%</td>
</tr>
<tr>
<td>Mid-Term Exam</td>
<td>10%</td>
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<tr>
<td>Oral Performance</td>
<td>5%</td>
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<tr>
<td>Oral Interview</td>
<td>5%</td>
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<tr>
<td>Final Exam</td>
<td>24%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100%</td>
</tr>
</tbody>
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## POLICIES

1. **Attendance**
   - Your first 4 absences (i.e. 4 missed classes) will not be counted against your grade regardless of reason.
   - Absence from 10 or more classes will automatically reduce the highest possible final grade to C-.
   - Absence from 20 or more classes result in a grade of F.
   - 3 late arrivals to class or leaving early count as one absence.
   - When you have to be absent from class, please let your teacher know by E-mail or phone (in advance if possible). If it is not possible, please let him/her know on the day you have to miss.
   - If you miss a class meeting, please get handouts before the next class. You can find them in the box marked “1st year Japanese” by the door of HSSB#2233 (TA Office).

2. **Homework submission**
   - Leave homework on the instructor’s desk in the classroom **at the beginning of the first class on the day it is due**.
   - Homework will **not** be accepted after the first class.
   - **No** late submission of homework will be accepted regardless of the reason.
     (Please ask your classmate to turn it in for you, or send scanned homework to your instructor through e-mail.)
   - Please **write the homework #** on top of each page of each homework assignment.
     Homework without a HW# will not be given credits.
   - Your first 3 missed homework assignments will not be counted against your grade.

3. **Quizzes**
   - **No make-up quizzes will be given.**
   - Your lowest quiz score will be disregarded.

4. **Oral Examinations (Performance and Interview)**
   - **No make-up will be given.**
   - Oral examinations will be given on the day designated on the schedule.

5. **Written Examinations (Mid-term exam & Final exam)**
   - **No make-up will be given.**
   - The final examination must be taken on the scheduled date and time in the regular classroom. **August 1 (Friday) : 9:00AM~12:00PM @ HSSB#1228**

6. **Grade**
   - This course can be taken for a letter grade only. Neither pass/fail nor incomplete grades will be given. No auditing is allowed.
   - **Your course grade of Japanese 2 has to be a C or above in order to take Japanese 3.**
**CLASS RULES** : Japanese style manners

1) Late Arrival
   When you come in late, please apologize to your teacher 「おくれて、すみません」
   (I’m sorry to be late,) or your attendance will not be counted.

2) Excusing yourself from class
   Ask for permission from your teacher, saying 「～てもいいですか」
   (May I ~?) or it will be assumed that you are leaving for home and your
   attendance will not be counted.

3) Food
   No food, chewing gum, or candy is allowed, since speaking and listening
   are the main activities in the class.

4) Cell phone
   Please turn off your cell phone before you enter the classroom. If it rings, you
   will be asked to leave the room immediately.

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**Instructor’s Teaching Philosophy & Suggestions**

| Class time is limited and very precious to everyone. If a student is not prepared and takes time to answer the instructor’s question, the instructor will not necessarily wait for the student. Please don’t take it personally if you are not given time to answer. Time is very limited and we want to keep the class moving as quickly as possible.

During the oral practice in class or the instructor’s office, a student’s error on pronunciation and grammar will be corrected persistently, sometimes until he/she gets the correct form. This is not to intimidate students (in front of others), but enforce the acquisition of better pronunciation and grammar before it becomes too late to do so.

Making errors is not a shameful thing. Let’s create an atmosphere in which everyone does not feel embarrassed in the class. In order to do so, please BE CONSIDERATE OF YOUR CLASSMATES.

It is encouraged that students get together often on their own time to practice Japanese among themselves and listen to each other in addition to the classroom activities. STUDY GROUP is extremely useful, as we do not have enough time to practice all activities during the class.

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**PLAGIARISM**

Students found plagiarizing and/or cheating will be reported to the Judicial Affairs Office for investigation.
Useful Web Sites & Information

1. JAPANESE LANGUAGE PROGRAM WEB SITE

   e-Japanese http://www.eastasian.ucsb.edu/projects/ejapanese
   Our home page, e-Japanese, is under construction. Currently, the following is available.
   • Information on Japanese language courses
   • Audio material for Japanese language courses
   • Vocabulary and kanji practice
   • Link to the Department of East Asian Languages and Cultural Studies’ web page

2. JAPANESE ON THE WEB

   Genki-Online : For verb/adjective conjugation practice & vocabulary exercises
   ➢ http://genki.japantimes.co.jp
   ➢ http://genki.japantimes.co.jp/self/movlist.html (Genki Video)
   ➢ http://www.kanjirensuu.org

   Japanese newspapers in English
   ➢ http://www.asahi.com/
   ➢ http://mdn.mainichi.co.jp/
   ➢ http://www.yomiuri.co.jp/

   Reading tools
   ➢ http://language.tiu.ac.jp/ (Reading Tutor)
   ➢ http://www.rikai.com/ (RIKAI)

3. COMPUTER
   The computers in the Mac lab within the language lab in Kerr Hall support Japanese. They are available for use when the Mac lab is not reserved for classes.

4. DICTIONARIES
   The following dictionaries are on reserve in the library
   • Kanji & Kana: A Handbook and Dictionary of Japanese Writing System
     by Hadamitzky and Spahn. Charles Tuttle, Tokyo.